

**From:** [Hilty, Michael](#)  
**To:** [Cook, Ann](#); [Griffith, W. Ashley](#)  
**Cc:** [Hamilton, Ian](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Neff, Jennifer](#)  
**Subject:** Re: Earth Sciences 5757  
**Date:** Tuesday, December 19, 2023 8:17:58 AM  
**Attachments:** [image001.png](#)  
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Good morning,

The revisions to Earth Sciences 5757 have been received and reviewed. Unfortunately, at this time, the Subcommittee's contingencies have not been fully satisfied and the revisions cannot be fully approved. Please see below for additional information:

- On page 6 of the provided revised syllabus, there is a section for the religious accommodation statement. However, only the first half of the statement has been provided. It is a requirement to have the entire statement within the course syllabus. As a reminder, the full statement concerning religious accommodations is as follows:
  - It is Ohio State's policy to reasonably accommodate the sincerely held religious beliefs and practices of all students. The policy permits a student to be absent for up to three days each academic semester for reasons of faith or religious or spiritual belief.

Students planning to use religious beliefs or practices accommodations for course requirements must inform the instructor in writing no later than 14 days after the course begins. The instructor is then responsible for scheduling an alternative time and date for the course requirement, which may be before or after the original time and date of the course requirement. These alternative accommodations will remain confidential. It is the student's responsibility to ensure that all course assignments are completed.

I will return Earth Sciences 5757 to the School's queue in order to address the remainder of the contingency.

Should you have any questions, please do not hesitate to reach out to me.

All my best,

Michael



## THE OHIO STATE UNIVERSITY

### Michael Hilty

Curriculum and Assessment Coordinator  
ASC Staff Advisory Council, Awards Chair

### The Ohio State University

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Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

**BLACK LIVES MATTER**

**STOP AAPI HATE**

DACA/undocumented ally



*I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greenville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.*

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**From:** Hilty, Michael

**Sent:** Friday, December 15, 2023 12:22 PM

**To:** Cook, Ann <[cook.1129@osu.edu](mailto:cook.1129@osu.edu)>; Griffith, W. Ashley <[griffith.233@osu.edu](mailto:griffith.233@osu.edu)>

**Cc:** Hamilton, Ian <[hamilton.598@osu.edu](mailto:hamilton.598@osu.edu)>; Vankeerbergen, Bernadette <[vankeerbergen.1@osu.edu](mailto:vankeerbergen.1@osu.edu)>; Steele, Rachel <[steele.682@osu.edu](mailto:steele.682@osu.edu)>; Neff, Jennifer <[neff.363@osu.edu](mailto:neff.363@osu.edu)>

**Subject:** Earth Sciences 5757

Good afternoon,

On Wednesday, December 7<sup>th</sup>, the Natural and Mathematical Sciences Subcommittee of the ASC Curriculum Committee reviewed a new course proposal for Earth Sciences 5757.

I am pleased to report that the proposal was unanimously approved with two contingencies:

- **Contingency: The Subcommittee notes that a new set of prerequisites listed within [curriculum.osu.edu](http://curriculum.osu.edu) includes limiting the course to specific majors. While this is perfectly acceptable, it is unclear whether this limitation of majors is intended for both undergraduate and graduate programs, or only undergraduate-level programs. They ask the language on the form be changed to phrase this prerequisite in acceptable course catalog language that clarifies the intention of the limitation. Should the School have questions on this or how to phrase this prerequisite in acceptable course catalog language, Bernadette Vankeerbergen.1, Assistant Dean for Curriculum, has indicated that she would be available to provide assistance.**
- **Contingency: The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements to include a statement on religious accommodations. This**

**new, required statement is a result of a directive by the Executive Vice President and Provost and can be found here on the ASC Curriculum and Assessment Services website. The Subcommittee thanks you for adding this statement to your course syllabus.**

I will return Earth Sciences 5757 to the School's queue via curriculum.osu.edu in order to address the Subcommittee's above feedback.

Should you have any questions, please do not hesitate to reach out to Ian Hamilton, faculty Chair of the Natural and Mathematical Sciences Subcommittee, or me.

All my best,

Michael



**THE OHIO STATE UNIVERSITY**

**Michael Hilty**

Curriculum and Assessment Coordinator  
ASC Staff Advisory Council, Awards Chair

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